

1922

KENYA

C.O
63515

REF
REL 27 OCT 22

FROM
GOV'S DEPUTY
BOWRING

1586

DATE
18TH NOVEMBER 1922

FOR CIRCULATION:-

- Mr. *Tawell Jeffers*
- Mr. *Balfour*
- Mr.
- Mr. Grindle
- Sir H. Lumbert
- Sir H. Road
- Sir J. Masterton Smith
- Mr. Wood
- Mr. Churchill

SUBJECT
GRATUITY FOR HAJI MOHAMED
CARPENTER, POSTAL DEPT

285

Encloses Form of Particulars and requests approval to grant of gratuity of Shs 812/31.

Previous Paper

MINUTES

The computation is correct.

18th Dec. 1922

Approved by 307222

C.J. 1.1.23

G.C.S. 7.1.23

6/10/22

Amud 10/2/23

CW

Subsequent Paper

KENYA
No. 1565.

GOVERNMENT HOUSE,
NAIROBI,
KENYA.

19th November, 1922.

C O
63515
Rr
27/11/22

My Lord Duke,

of Particulars.

I have the honour to transmit herewith a Form of Particulars relating to the gratuity payable to Hajji Mohamed, Carpenter in the Post and Telegraph Department, who has been retrenched from the service on the grounds of economy.

2. Hajji Mohamed joined the service of this Colony on the 1st February, 1911, and is eligible for a gratuity of £hs. 912/81.

3. I am glad to receive Your Grace's approval of the payment of this amount.

I have the honour to be,
My Lord Duke,
Your Grace's most devoted
and most obedient servant,

GOVERNOR'S DEPUTY.

Your Grace

The Duke of Devonshire, K.G., P.C., G.C.S.I., G.C.V.O.,
Secretary of State for the Colonies,
Downing Street, London, S.W.

The Colony of Kenya and the East Africa Protectorate.

COLONIAL PENSIONS, &c.

PARTICULARS required to be furnished in reference to persons recommended for Superannuation, Compensation or Compassionate Allowances, or Gratuities on retirement.

(In filling up this Paper refer to the Instructions on page 4.)

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1. Name of Applicant **Haji Mohamed,**

Office or Situation **Carpenter, Post and Telegraph Department**

Recommended for **a gratuity** of **Sh:812-31.**

Age

Service in Years and Months **11 years, 5 months**

Salary or Wages (Average - including War Bonus) **Sh:3360-00**

Emoluments **Value of quarters (Minimum)** **Sh: 480-00**

Total amount of Salary or Wages and Emoluments, on which Superannuation, &c., is claimed **Sh:3840-00**

Cause of retirement **Abolition of office due to retrenchment**

2. Dates of Commencement and Termination of the several Appointments held by Applicant, with their Emoluments, distinguishing Salary from other allowances, and specifying such Allowances.

Title of Appointment	Date of Commencement	Date of Termination	per annum		Nature of Allowance
			Salary	Allowances	
			Sh:	Sh:	
Carpenter, Post and Telegraph Department	1-2-11	31-5-13	1680		
	1-6-13	31-5-14	1800		
	1-6-14	31-12-16	1920		
	1-1-17	31-3-19	1920	1200	War Bonus
	1-4-19	31-3-20	2160	1200	War Bonus
	1-4-20	30-6-22	3360		

10. Whether each of the Appointments held by the Applicant has been on the Fixed Establishment of the Colony.

Yes.

11. Whether the duties of the several offices or situations held since the Applicant entered the Civil Service have been such as to require that the holder should give his whole time to the public Service.

Yes.

12. Whether holding any other Public Appointment, or receiving or claiming to receive any Public Money by Compensation, Half-Pay or otherwise.

No.

13. If any kind of Pension or other Allowance has been commuted under the Imperial Pensions Commutation Acts, 1869 and 1871, the annual amount of Pension or Allowance so Committed and the date of Commutation should be inserted.

None.

14. Absence, beyond ordinary Vacation leave, in each of the last 10 years —

Year	Period of Absence	Number of Days	Cause of Absence
1915	From 16-9-15 to 5-11-15	51	Extension of leave on quarter pay.
1921	6-10-21 to 3-11-21	29	Extension of leave on half pay.
19			
19			
19			
19			
19			
19			

- 15. Date of Cessation of Duty 30th June 1922.
- 16. Date of Cessation of Salary 30th June 1922.
- 17. Date from which, inclusively, Gratuity is due Pension will Commence 1st July 1922.

HAJI MOHAMED - COMPUTATION OF GRATUITY CE.

AVERAGE YEARLY EMOLUMENTS FR: 1-7-19 TO 30-6-22, BOTH DAYS INCLUSIVE.

	Sh. Cs.	War Bonus (@Sh.100/- p.m.)
1-7-19 to 31-3-20 = 9 months @ Sh.180/- p.m. (=Sh.180 x 9)	1620-00	900-00
1-4-20 to 30-6-22 = 27 months @ Sh.280/- p.m. (=Sh.280 x 27)	7560-00	- -
T O T A L	9180-00	900-00
Total actual salary	- Sh.9180-00	
Total War Bonus	- Sh. 900-00	
T O T A L	Sh.10080-00	
Whereof 1/3rd	- Sh. 3360-00 a year	
Value of Quartés (minimum)	Sh. 480-00 a year	
TOTAL AVERAGE EMOLUMENTS	Sh. 3840-00 a year	

COMPUTATION OF GRATUITY.

Date of 1st Appointment	- 1st February 1911		
Date of Retirement	- 1st July 1922.	Years.	Months.
Actual service		11.	5.
		Days.	0.
Average salary and emoluments	- Sh.3840-00 a year		
Gratuity earned under Section IV of the Superannuation Act, 1887, being 11 weeks' salary at Sh.3840/- a year. (=11/52nds of Sh.3840/-)	- Sh. 812-31.		

18. Statement, if the circumstances warrant it, that the Applicant "has discharged his duties with diligence and fidelity, to the satisfaction of the Head Officer or Officers of his Department," to be signed by any two of such Head Officers, if there shall be more than one, or by such Head Officer, if there shall be but one, together with "such a statement as will exhibit the merit, and value, and labour of the services of the Person recommended, embracing as long a period of his public service as can be authentically stated," and observations as to Special Services, Suspension, Reprimand, &c., with full particulars of any injuries received on duty, or other claims or matters for consideration

We certify that Haji Mohamed has discharged his duties with diligence and fidelity and that he satisfactorily filled the post of Carpenter in the Post and Telegraph Department for a period of 11 1/2 years.

General Post Office,
Nairobi,
18th October, 1922.

Juman
POSTMASTER GENERAL,
Kenya & Uganda.
M. Lighton
TELEGRAPH ENGINEER.

19. Computation, by the Treasurer, of the ^{Gratuity} Pension, &c.—

I certify that the **Gratuity** which may be paid to the Applicant according to the Rules of the Colonial Service, amounts to **eight hundred and twelve shillings and thirty one cents (Sh:812-31)**, and I base my Certificate on the following calculation:—

		<u>Years.</u>	<u>Mont. hs.</u>	<u>Days</u>
of 1st. Appointment	- 1st February 1911			
of Retirement	- 1st July 1922			
Actual service		11.	5.	0.
TOTAL.		11.	5.	0.

Age salary and emoluments - Sh:3840-00 a year

Gratuity earned under Section IV. of the Superannuation Act, 1887, being 11 weeks' salary at Sh:3840/- a year Sh: 812-31

Keeney
For Treasurer,

The Colony of Kenya and the E. A. Protectorate.

THE TREASURY,
Nairobi: 2nd October 1922.

Instructions.

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INSTRUCTIONS REFERRED TO ON PAGE 1.

If this Paper of Particulars and the Certificates connected with it, be not sent in original, the copies must be duly attested.

HEAD 1 OF PAPER.—In the case of an Officer serving on the West Coast of Africa, a statement is to be added whether he is a native of that Coast. (Colonial Regulations, § 430).

HEAD 3.—State the description of Allowance for which the Applicant is recommended, viz., Superannuation, Compensation, Compassionate Allowance, or Gratuity, and its amount. In the case of Persons claiming an addition to their Pensions in respect of Professional or other special qualifications, this should be stated, and a reference should be given to the authority under which the claim is made.

HEAD 5.—If the service has been interrupted by one or more breaks, the word "broken" should be added before or after the number of years and months, and the causes, dates, and circumstances of the break or breaks should be stated under heading 9.

HEAD 6.—If the Person retiring has been in receipt of the same Salary, or in the class from which he retires for the 36 months immediately before the date of his retirement, the actual annual rate of Salary or Wages at that date should be inserted, preceded by the word "actual." In other cases the average annual amount of Salary or Wages for the 36 months next preceding the date of retirement should be inserted, preceded by the word "average," but if the whole period of service is less than three years, then the average for the whole period of service should be inserted.

HEAD 7.—A separate statement should be inserted of the average Annual Value for the 36 months immediately preceding retirement, of each Emolument (exclusive of salary or wages) which is claimed to be included in the calculation of the Pension or Gratuity.

Whenever the value of a House or House Allowance, so ascertained, exceeds one-sixth of the salary and other emoluments which count for Pension purposes, it is to be reduced to one-sixth of that amount, so that it shall not exceed one-seventh of the whole.

Fees which an officer is allowed to retain for his own use will be taken into account for Pension purposes, with regular salary, at the annual average of the net receipts of the 36 months next preceding the Officer's retirement. These net receipts are to be ascertained by deducting from the gross amount of Fees, Office Expenses, &c., as an officer may have had to deduct from his own receipts in respect of the services for which he was remunerated by Fees. No deductions however from the Fees should be made in respect of Office Expenses provided for Public Funds, for the due discharge of those duties to which a Fixed Salary is annexed. Paper of Particulars when forwarded to the Colonial Department should be accompanied by forms of declarations from the retiring Officers, showing the amount received by them for fees, and the amount deducted in respect of Office Expenses, &c., in each of the three years immediately preceding the retirement. It will be the duty of the Colonial Government concerned to satisfy themselves of the accuracy of such statements before forwarding them to the Colonial Office. In the case of Officers receiving Fixed Salaries and Fees, the Fees will not in ordinary circumstances be allowed to count for Pension purposes to the extent of more than one-quarter of the Salaries, and Fees will not in any case be allowed to count for Pension purposes during the period in which the whole of the Officer receiving them was not given to the Public Service.

HEAD 8.—In cases of infirmity, if the Applicant is below the ordinary age for retirement, a Medical Certificate is to be furnished showing that he is disqualified by infirmity of mind or body for discharging the duties of his situation, and that such infirmity is likely to be permanent.

In case of ten years' service or more, this certificate should be signed by two Officers, of whom at least one should, if possible, be a Salaried Officer of the Government.

HEAD 9.—As to "broken" service see HEAD 5.

If the Applicant has had any "acting" service, the details must be fully given, with statement whether or not, during the "acting" service, he was connected with the permanent Civil Service of the Colony.

HEAD 11.—If, in special circumstances, a professional Civil Officer has been allowed to have "private practice" without forfeiting his claim to Pension, the facts are to be fully stated.

HEAD 14.—If the Applicant is liable to any deduction from his service under Clause 102 of the Colonial Regulations, the facts should be fully stated.

HEAD 19.—The length of service and other particulars of the computation are to be given. When an average of Salary, &c., is taken, the mode of calculating it (whether by months, &c.) is to be explained.

Sar Kanya
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No. 0

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DRAFT.

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3 Jan 1923

Sir

Kanya
No 10
Sar Kanyadan
MINUTE.

I have the honor to acknowledge the
recd. of your despatch No 1585
of the 18th of Nov, and to inform
you that I approve the
award of a gratuity of
Shillings 812 031 to Hajji
Mohamed, late Carpenter
with the Post & Telegraph Dept.

Mr. Jewell 1. 1. 23

Mr. Jeffries 2/1

Mr. Davie

Mr. Davis

Sir G. Grindle.

Sir H. Reid.

Sir J. Masterton Smith

Mr. Ormsby Gore.

Duke of Devonshire.

(Signed) DEVONSHIRE