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# 2015 Korean Government Scholarship Program Guideline for International Graduate Students

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[Seoul Campus]

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## [Form]

- Korean Government Scholarship Program Application Form for Graduate Study
- Self Introduction
- Study Plan
- Letter of Recommendation
- Pledge
- Personal Medical Assessment
- GPA Conversion Table

## I . Academic Programs

Division	Department	Field of Study		Remarks
		Master's	Doctoral	
Humanities and Social Sciences	Department of Korean Language Education	Korean Education/ Korean Language Education	Korean Education/ Korean Language Education	
	Department of Japanese Language & Literature	Japanese Language & Literature(Japanese Language/Japanese Literature)	Japanese Language & Literature(Japanese Language/Japanese Literature)	
	Department of History	History/History Contents	History/History Contents	
	Department of Korean Studies	Korean Language and Culture/Korean Studies/Korean Art	Korean Language and Culture/Korean Studies/Korean Art	
	Department of Education	Education	Education	
	Department of Geography	Geography	Geography	
	Department of Library & Information Science	Library & Information Science	Library & Information Science	
	Department of Public Administration	Public Administration	General Administration/Policy/Social Welfare	
	Department of Economics	Economics	Economics	
	Department of Business Administration	Business Administration	Business Administration	
	Department of International Trade & Business	International Management/International Economy	International Management/International Economy	
	Department of Family Welfare	Family Education and Consultation/Child Development and Nursery Care/Social Welfare	Family Education and Consultation/Child Development and Nursery Care/Social Welfare	
	Department of Copyright Protection	Copyright Protection	Copyright Protection	
	Department of Real Estate	-	Real Estate	
Department of Law	Law	Law		

Division	Department	Field of Study		Remarks
		Master's	Doctoral	
Humanities and Social Sciences	Department of Creative Contents	-	Creative Contents	
	Department of Wealth Management	-	Wealth Management	
	Department of Defense Policy	Defense Policy	-	
Natural Sciences	Department of Chemistry	Chemistry(Organic Chemistry/Inorganic Chemistry/Analytical Chemistry/Physical Chemistry/Biochemistry/Polym er Chemistry)	Chemistry(Organic Chemistry/Inorganic Chemistry/Analytical Chemistry/Physical Chemistry/Biochemistry/Polyme r Chemistry)	
	Department of Life Sciences	Life Science (Microbiology/Genetics/Phyto genetics/Marine Biology/Genetic Biology/Phyto and molecular biology)	Life Science (Microbiology/Genetics/Phytogenetics/ Marine Biology/Genetic Biology/Zootaxy Systematics/Phyto and molecular biology)	
	Department of Computer Science	Computer Science	Computer Science	
	Department of Human Environmental Sciences	Human Environmental Sciences(Apparel Study/Consumer Science/Residence Circumstances)	Human Environmental Sciences(Apparel Study/Foodservice & Nutrition/Consumer Science/Residence Circumstances)	
	Department of Foodservice Management & Nutrition	Foodservice Management & Nutrition	-	
	Department of Game Design and Development	Game Design and Development	Game Design and Development	
Engineering	Department of Industrial Chemistry	Industrial Chemistry	Industrial Chemistry	
	Department of Emotion Engineering	Emotion Engineering	Emotion Engineering	
	Department of Energy Grid	Power and Energy Engineering	Power and Energy Engineering	
	Department of Integrated Ecological and Environmental Engineering	-	Integrated Ecological and Environmental Engineering	
Arts and Physical Education	Department of Fine Arts & Art Theory	Korean Painting/Western Painting/Sculpture/Theory of Art	Practice/Theory	Submit Portfolio
	Department of Living Art & Design	Furniture Modeling/ Textile Art	Furniture Modeling/ Textile Art	Submit Portfolio

Division	Department	Field of Study		Remarks
		Master's	Doctoral	
Arts and Physical Education	Department of Music	Classical Vocal Music/Accompaniment/Composition/Instrumental Music/Piano Pedagogy/Choral Conducting	-	Submit Portfolio
	Department of New-Media Music	New-Media Music	New-Media Music	Submit Portfolio
	Department of Music Technology	-	Music Technology	Submit Portfolio
	Department of Physical Education	Physical Education	Physical Education	
	Department of Dance	Dance(Korean Dance/Modern Dance/Ballet)	Dance(Korean Dance/Modern Dance/Ballet)	
	Department of Digital Imaging	Visual Journalism	Visual Journalism	
	Department of Performing Arts Management	-	Performing Arts Management	

## II . KGSP Application

Order	Deadline	Notes
1. Documents submission for Graduate Program	Feb. 9th(Mon.), 2015~ <b>Mar. 20th(Fri.)</b> by 17:00	※ Required documents should arrive at the SMU Office of Admissions during this designated period.
2. Recommendation to NIIED	April 10th(Fri.), 2015	※ Admitted students will be notified of individual result by email.
3. Final Selection by NIIED (only for Univ recommendation)	April. 30th(Thur.), 2015	※ NIIED Homepage Notice ( <a href="http://www.studyinkorea.go.kr">http://www.studyinkorea.go.kr</a> )
4. Korean language course or entrance of University	Sep. 1th(Tue.), 2015	※ Admitted students will be notified about orientation
5. Contact Information	International Student Services Team, Sangmyung University 20, Hongjimun 2-gil, Jongno-gu, Seoul Korea Tel: +82-2-2287-5469, email: pmirae1207@smu.ac.kr	

### III. Applicant Eligibility

1. An applicant himself/ herself and his/her parents must be citizens of a foreign country.
  - ※ An applicant who has Korean citizenship is not eligible to apply
2. Applicants should be in good health, both mentally and physically, to study in Korea for a long period of time.
  - ※ Applicants must pass "Official Health examination"(Health examination form will be provided)
  - ※ Not eligible: Those who are pregnant (Disqualified upon discovery)
3. Should be under 40 years of age as of September 1, 2015 (Born post September 1, 1975)
4. Hold a Bachelor's or Master's degree as of August 31, 2015.
  - ※ If applicant fails to obtain the necessary degree by August 31, 2015, his/her eligibility will be rescinded.
  - ※ For Master's program: students who hold a Bachelor's degree or a diploma that is equivalent to or higher than Bachelor's degree
  - ※ For Doctoral program: students who hold a Master's degree or a diploma that is equivalent to or higher than Master's degree.
  - ※ Those who attended or graduated from a University in Korea for their undergraduate/ graduate studies(included exchange programs) are not eligible to apply.
  - ※ If you are an expected graduate, you must submit the certificate of expected graduation for the application process and submit the official certificate of graduation by the date of your entrance to Korea on September 1, 2015.
5. Possess a GPA of at least 2.91/4.5 (letter grade of B) or at least 80% on a percentage scale or those who can be considered to have credentials equivalent to aforementioned.
  - ※ If the official grade cannot be calculated on a percentage scale or into a GPA, applicant must submit a certificate of ranking issued by their school (confirming their rank in the top 20%) for the same.
6. If an applicant possesses a score report of Korean Proficiency (TOPIK) or English Proficiency (TOEFL, TOEIC, IELTS), the applicable score report may be submitted.
7. Available countries of applicants

Name of Countries
Indonesia, Mongolia, Vietnam
Cambodia, Kazakhstan, Philippines, Thailand, Uzbekistan
Brazil, Ethiopia, Malaysia, Myanmar, Pakistan, Russia
Bangladesh, Kyrgyzstan, Mexico, Nepal, Nigeria
Ghana, India
Cameroon, Rwanda, Sri Lanka, Taiwan, Tanzania, Turkey
Uganda
Egypt, Poland, Romania, The United States, Peru
Azerbaijan, Colombia, Hungary, Japan, Laos, Singapore
Algeria, Bhutan, Bulgaria, Canada, Chile, Costa Rica, Dominica, France, Gabon, Germany, Iran, Italy, Jordan, Kenya, Lithuania, Mauritania, Moldova, Morocco, Netherlands, Republic of the Congo, Senegal, Slovakia, Spain, Sudan, Tajikistan, the Democratic Republic of the Congo, the United Kingdom, Turkmenistan, Ukraine, Yemen, Zambia
Argentina, Australia, Austria, Belarus, Belgium, Belize, Bolivia, Finland, Greece, Israel, Lebanon, Maldives, New Zealand, Paraguay, Solomon Islands, Timor-Leste

## IV. Required Documentation

- ※ One original and Three photocopies of all documents listed below
- ※ Applicants who are expected to graduate from their institutions by August 31<sup>st</sup>, 2015 must submit the certificate of expected graduation issued by the institution first
- ※ If the document is not drafted in Korean or English, that document must be accompanied by an official translation in Korean or English.

Requirements	MA	Doctoral
1. Personal data (Form 1)	○	○
2. Self Introduction (Form 2)	○	○
3. Study Plan (Form 3)	○	○
4. Letter of Recommendation (Form 4)	○	○
5. Pledge (Form 5)	○	○
6. Personal Medical Assessment (Form 6)	○	○
7. Notarized Certificate of a Bachelor's Degree / Undergraduate School Graduation Certificate	○	○
8. Official Undergraduate Studies Transcript	○	○
9. Notarized Certificate of a Master's Degree / Graduate School Graduation Certificate	-	○
10. Official Graduate Studies Transcripts	-	○
11. Copy of the applicant's passport and ID card(Documents indicating nationality)	○	○
12. Certificate of Citizenship of Parents(Documents indicating nationality)	○	○
13. Official documents indicating parent-child relationship (ex. birth certificate, house hold register)	○	○
14. Certificate of TOPIK score, if available (original copy)	△	△
15. Certificate of TOEFL or IELTS score (original copy) directly sent from ETS/IELTS	△	△
16. Published papers, if available (one or two)	△	△
17. Awards, if available (one or two)	△	△
18. Proof of denationalization(only for applicants that have changed nationality)	△	△
19. Adoption documents (*only for overseas Korean adoptee)	△	△
20. Portfolio(only for applicants of Arts&Physical education division)	△	△

## V. Portfolio(Arts&Physical education applicants)

### ■ Master's program

Department		Selection Method
Fine arts&art theory		.Korean Painting/Western Painting/Sculpture : screening the portfolio. * portfolio : < 8×10 inch 15 images of work (including 5 drawings) > pictures or CD(including record the title of work, production year, materials & technique, size, etc.)
		.Theory of Art : screening the study plan * study plan : within 3 sheets of A4 paper (including field of study, outline of research content , bibliography, future plan of study and activity, primary interest, etc. in 10pt. size)
Living Art & Design		.portfolio * 8 x 10 inch ten pictures of works
Music	Instrumental Music	<piano> • 2 free songs - 1 classical Sonata whole movement(No repetition) - 1 song except Sonata - recordings must be submitted in CD  <orchestral instrument> • 1 free song <Concerto whole movement> or <Sonata whole movement> ※ accompany accompanist, playing without reading scores. ※ Study plan must include name of musical instrument majoring in. - recordings must be submitted in CD
	Vocal Music	• 3 free songs - art song(Italian, German, french, English, spanish song) - select two song of different language - <Opera Aria> or <Oratorio Aria> (singing in original language , original tone) ※ accompany accompanist. - recordings must be submitted in CD
	Composition	• submit more than 2 songs(portfolio) - recordings must be submitted in CD • arrangement test : to be announced
	Accompaniment	• piano recital : 1 free song - recordings must be submitted in CD • instrumental accompaniment or vocal accompaniment. - instrumental accompaniment : fast movement and slow movent of Sonata for piano and orchestral instrument - vocal accompaniment : one aria, 2 art songs ※ accompany singer or instrumentalist - recordings must be submitted in CD
	Piano Pedagogy	• 1 free piano song (fast movement in case of Sonata) - recordings must be submitted in CD
	Choral Conducting	• Conducting <Brahms's Neue Liebeslieder, no.1 and no.8 of op.76> or < 'Halleluiah' of Handel's OatorioMessiah > - recordings must be submitted in CD • playing major field of study - 1 free song (sonatina for piano or one movement for Sonata) - playing in 5 minutes or so. - submit scores - recordings must be submitted in CD
New-Media Music	New-Media Music	• to be announced



## ■ Doctoral Program

Department	Selection Method
Department of Fine arts&art theory	. <b>Work Portfolio screening - major skills</b> * Portfolio : < 8×10 inch work image 15point (including 5point drawing) > - photos or CD(record the title of work, production year, materials & technique, size, etc.)
	. <b>Research plan (included in required documents) screening</b> – majoring in theory * Research plan : within 3 sheets of A4 paper (including field of study, outline of research content , bibliography, future plan of study and activity, primary interest, etc. in 10pt. size) * results of research and activities(portfolio)
Department of Living Art & Design	. <b>Portfolio and Study/research plan (included in required documents) screening</b> * Portfolio, Study/research plan ※ Portfolio : < Photos of 10 sheets of 8×10 inch >
Department of New New -Media Music	. <b>Portfolio and tudy/research plan(included in required documents)</b> * Portfolio assessment (recent 4years' of research achievement ) * Study/research plan
Department of Music Technology	. <b>Work Portfolio Screening</b> * Portfolio : recent 4years' research achievement and its related materials  . <b>Research plan (included in required documents) Screening</b> * Study/research plan : within 3 sheets of A4 paper (typing on field of study, outline of research content , bibliography, future plan of study and activity, primary interest, etc. in 10pt. size)

## VI. Application Procedure

- **1<sup>st</sup>Selection:** Sangmyung University(3 candidates from each country, 20 candidates in total) recommend the best candidates to NIIED
- **2<sup>nd</sup>Selection:** The NIIED select the most successful candidates from the pool of applicants recommended by the Universities.
- ※ Applicants who were recommended by a designated university will automatically be granted admission to the university that recommended them, upon the condition they are selected as a successful candidate in the 2<sup>nd</sup>Selection by NIIED.

## VII. Scholarship

### 1. Duration of Scholarship

- Master's (01.09.2015 ~ 31.08.2018) : 1 yr. of Korean language + 2 yrs of Master's
- Doctoral (01.09.2015 ~ 31.08.2019): 1yr. of Korean language + 2 yrs of Doctoral
- ※ **(Important) After the Korean language course, the scholarship period of degree course (2 years of master's or 2 years of doctoral) cannot be extended beyond the designated duration.**
- ※ In the case that a scholar possesses a TOPIK Level that is higher than 5, he or she is exempted from the Korean language course; the exempted period will be deducted from the total scholarship period (2 years for master's or 2 years for doctoral).
- ※ In the case that a scholar possesses a TOPIK Level 5 or 6, he or she must be exempted from the Korean language course and must start his/her academic course of Master or Doctoral degree; the exempted period will be deducted from the total scholarship period (2 years for master's or 2 years for doctoral).

### 2. Scholarship

- Scholarship Period : same as the period of invitation.
- Payment:
  - Airfare: Round-trip economy class ticket.
  - ※ **Airfare for entry will not be provided to scholars who are currently living in Korea for academic study or employment.**
  - ※ The fees for domestic travel within a scholar's home country and for travel insurance to and from Korea will not be provided.
  - ※ **Scholars from China and the Czech Republic will not be provided airfare by NIIED, but by their country of origin according to the mutual agreements.**
  - Monthly Allowance : 900,000 won (KRW) per month.
  - Research Allowance : 210,000 won for scholars in the humanities and social sciences; 240,000 won for scholars in natural and mechanic sciences, per semester.
  - Relocation (Settlement) Allowance : 200,000 won
  - Language Training Fee : Full coverage
  - Tuition : All admission fees are waived by the host institution (university). The tuition is paid by NIIED.
  - Dissertation Printing Costs : 500,000 ~ 800,000 won, depending on the actual costs.
  - Medical Insurance : 20,000 won per month will be provided (limited coverage).
  - Special funding for scholars who are proficient in the Korean language (TOPIK Level 5 or 6): 100,000 won per month (commencing from the degree program)

## ○ NOTES

- NIIED does not compensate fees for the domestic travel, moving expenses, deposit, etc. both in the grantee's country and Korea.
- The medical fee is to be reimbursed through the insurance company to the scholar after s/he pays first. However, the expense for dental clinic or chronic disease will not be covered.
- Any scholar who gives up his/her study during the scholarship period will not receive airfare and allowance for repatriation.
- Any scholar that quits the program within 3 months after s/he entering Korea, must refund all scholarship fees. (The airfare of arriving Korea, settlement allowance, monthly stipend, Korean language training expenses, etc.).

## 3. Korean Language Course

- All scholars, unless exempted, must take one year of Korean language course in the designated language institution by NIIED. **Once designated at the institution, it can not be changed.**
- During Korean language learning, scholar sare supposed to stay at the dorm of language institution with a roommate, thus cannot bring their family.
- **Exemption from the Korean language course requirement: Korean proficiency at TOPIK Level 5 or 6 (with certification).**
  - ※ **Scholars who have surpassed TOPIK Level 5 or 6 must start their degree course without the Korean language course starting from September 1<sup>st</sup>,2015.**
- Only the scholars who will have passed at least Level 3 of TOPIK (the Test of Proficiency in Korean) after one year of Korean language course are permitted to start their master's or doctoral program.
- Scholars who do not pass at least TOPIK Level 3 after one year of Korean language course must complete an additional six-month coursework in the Korean language.
- Language Institution : NIIED has designated about 10 language institutions for the Korean language course.
  - ※ The main language institution placement principle is different area from the finally chosen university of scholars in order to provide a chance of exploring variable Korean cultures and immerge on Korean language learning with professional environments for scholars.

## VIII. Important Notes

1. Those who attended or graduated from a University in Korea for their undergraduate/graduate studies(including exchange student) are not eligible to apply.
2. Applicant may apply through only a single recommending institution, which includes diplomatic office, university, adoption organization. If applicant applies via more than one recommending institution, (i.e. two different universities or from a university and from diplomatic office) he/she will be eliminated from the selection list.
3. Documents submitted to the recommending institution for the application process will not be returned.
4. If the information submitted in the application package is unclear or if any part of application material is missing, his/her application will not be subject to evaluation. If such issues are found after the admission has been offered, the admission will be rescinded.
5. Personal Medical Assessment cannot contain any false information. If any conditions which can affect long term international study are found during the health examination conducted after the offered admission, the admission decision will be rescinded.
6. Submit 1~2 copies of the dissertation/thesis for the record of the same
7. For record of awards, submit photocopies of the awards notarized/certified by the issuing institution.
8. Once the applicant is offered admission, he/she cannot change the school or desired program of their choice.
9. All submitted documents must be originals. If the document is not drafted in Korean or English, it must be accompanied by a certified Korean or English translation.
10. If submitting a photocopy of the required document, applicant must obtain a form of certification/notary from the issuing institution confirming the validity of the copy as being the same as the original.
11. Specific information regarding the grades/points awarded or recommendation rankings will not be disclosed.
12. If additional information are required during the evaluation process, additional documents may be requested for verification purposes.
13. Applicant is responsible for any disadvantage resulting from error, omission or incorrect input of requested information. Please pay careful attention while completing the application form to avoid any issues. Once the application has been submitted, changes (including the application information or desired program of their choice) cannot be made. Desired program of study cannot be changed even after the enrollment.