

DAAD In-Region-Scholarships provided through the African Network of Scientific and Technological Institutions (ANSTI)**- Information sheet -**

The German Academic Exchange Service (DAAD) will award funding for up to eight candidates for the academic year 2011/2012. The study grants are intended to support postgraduate studies.

To avoid any misunderstandings we kindly ask you to read the following information carefully. Please sign and return this information sheet with your application to DAAD.

1. Eligible applicants:

Applicants have to

- be academic staff members of ANSTI member institutions aiming at a Master's or a Ph.D. degree
- be not older than 36 years at the time of application
- hold a Bachelor's and / or Master's degree with at least an upper second class (please calculate from the transcripts if the degree is not graded)

Applications from female candidates are particularly welcome.

2. Documents to be submitted:

- DAAD application form and information sheet, duly completed and signed
- Curriculum Vitae without photograph; please use the europass CV template at <http://europass.cedefop.europa.eu>
- Recommendation letter by the head of department
- Certified copies of all university degree certificates
- Certified copies of all university transcripts
- At least temporary admission letter from the host institution including fees structure of respective course (if you intend to study in South Africa it is not necessary to submit a fees structure)
- Signed information sheet
- For Ph.D. degree only: Detailed and precise description of research proposal with detailed working plan and time schedule for the whole programme until graduation
- For Ph.D. degree only: Declaration of acceptance from academic supervisor
- Proof of employment with certification that you receive an unpaid leave (if applicable)

3. Value of the scholarship:

Please note that the DAAD scholarship is not a full scholarship.

In general, the grant includes a monthly instalment for living expenses, university fees, travel to and from the host country, health insurance and a study and research allowance. If you intend to study in South Africa DAAD is going to pay fixed allowances.

Monthly instalment: The monthly instalment is based on the living costs for a single person in the respective host country. The allowance in South Africa amounts to ZAR 4,000.

University fees: DAAD will pay university fees according to the respective fees structure. Please note that we do not cover the costs for laboratory/field work, technical equipment, books and other research-related expenses. Scholarship holders in South Africa will receive a lump sum of ZAR 20,000.

Travel: A flat rate travel allowance of EUR 250.00 (travel from a neighbouring country) and EUR 550.00 respectively is paid in local currency for the outward journey and return journey after completion of the studies. The travel allowance cannot be paid in advance. The scholarship holders have to make their own travel arrangements. The allowance for the outward journey is not applicable if the scholarship holder is already residing in the host country. Please note that there are fixed amounts for South Africa (ZAR 2,500 and 6,000 respectively).

Study and research allowance: The annual study and research allowance is intended to cover any research related expenses (e.g. dissertation or thesis production). The allowance will be paid in local currency and is equivalent to EUR 230.00 for Master's students and EUR 920.00 for Ph.D. students (South Africa: ZAR 2,500 and 10,000 respectively). In addition, DAAD pays a lump sum of EUR 1,025.00 (in local currency) within the final year of the grant period (i. e. Master's students in the second year, Ph.D. students in the third year). Scholarship holders in South Africa will receive ZAR 10,000. The amount will be disbursed to the scholarship holders within the last 6 months of the award period.

Health Insurance: If a health insurance is compulsory for your study permit DAAD will accept the costs for a standard tariff. Please contact DAAD's head office in Bonn and ask for approval before signing a contract. If you intend to study in Kenya DAAD's regional office in Nairobi will take out a health insurance for you. Scholarship holders in South Africa will receive an allowance of ZAR 4,200 p.a.

Please note that an increment of the above mentioned allowances is not possible. Later increments of university fees and charges can also not be considered.

DAAD does not cover the costs for conferences, workshops and meetings.

Depending on the host country, the scholarship funds will either be paid out by the university, the German Embassy or the DAAD Regional Office in Nairobi.

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4. Duration of the scholarship

The awards are available for up to a maximum of two years (Master) and three years (Ph.D.) respectively. The scholarship is initially granted for one year and can be extended upon individual request and receipt of a complete application by using the provided form. The application for renewal has to be submitted at least one month before the scholarship period expires.

5. Selection process

The selection process will take place in two stages. ANSTI will initially pre-select candidates. The applications of the short-listed candidates will then be sent to the DAAD head office in Bonn where the final decision will be made in August. The successful candidates will be notified in August.

6. Additional Information

DAAD does not support field work of Ph.D. candidates in their home country. It may be permitted if the candidate has clearly indicated this kind of project in his/her initial application to DAAD. The duration of field work may not exceed six months.

DAAD scholarships cannot be awarded retrospectively. The earliest commencement date is 1st August of the current year.

If you have been awarded a scholarship you have to commence studies asap. It is not possible to defer the scholarship for more than six months. If you are not able to commence studies until 31st January of the following year we have to withdraw the scholarship offer.

- ✓ Please note that DAAD will not consider incomplete applications.
- ✓ Please make sure that you fill in the application form in a readable manner.
- ✓ Please do not forget to sign the application form.
- ✓ Please do not staple the papers.

Declaration by applicant

I declare that I have taken note of the above information.

Name:.....

Signature:.....