

## Course Application Form

### “Scientific Communication and Publishing Course”

(Open to research in social , agricultural, natural , physical , biological and health sciences )

Organised by the  
Training Centre in Communication, Nairobi, Kenya  
at the  
University of Nairobi, Chiromo Campus,  
5-9 December 2011

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The **training course** is part of the activity of the Training Centre in Communication (TCC). TCC is devoted to improve the level of science and technical communication through building capacity of individuals and institutions in Africa. The course will be hosted by the University of Nairobi.

**Location:** School of Biological Sciences building, Chiromo Campus, Nairobi.

The **expected participants** are university students, scientists and professionals working for the government, NGOs, and academic, conservation and research institutions. Participants will increase their ability to write and communicate science, present and manage their own research. Teaching will be by the teaching staff of the TCC, all trained scientists and communicators, lead by TCC Director Dr. Gabor Lovei, a Senior Scientist at the Danish Institute of Agricultural Sciences, Denmark.

**Aim:** The workshop aims to assist participants develop skills necessary for writing scientific papers, theses, proposals, and communicating scientific information in written and oral forms. Specifically, the workshop will • teach practical skills in scientific writing and graphical data analysis • make participants aware of the conditions and traditions by which the scientific publication industry operates • enable participants to choose an appropriate forum for publishing their results • build institutional capacity as new skills are transferred afterwards • improve the project management skills of participants.

**Costs of participation:**

**Registration fee for University of Nairobi students and employees is KES 1,500.**

**Students and staff from other institutions, Kshs 42,000, USD 500**

Costs include course notes, morning/afternoon teas. Further support will not be provided.

**Mode of Payment: Kenyan shillings or equivalent in USD/€ by Electronic Money**

**Transfer, or Bankers Cheque to the Training Centre in Communication account. KES A/C No 1230000552 or USD A/C No 1201000887 NIC Bank , Westlands**

**Eligibility:** Applicants must (1) have at least a first degree or enrolled at a higher learning institution, (2) be committed to research and communication of research results, and preferably be involved in (3) dissemination of scientific results and information, and (4) preparation of funding proposals.

**Application:** Applications must include a (1) cover letter stating why and how the training will help you in your work particularly in areas that relate to fund-raising and writing scientific papers in your department, (2) Complete application form duly **APPROVED** by your institution,



**department, section head, or supervisor**, (3) current CV with qualifications and experience, (4) half-page summary of your latest funding proposal (preferably one that is yet to be funded) and/or scientific papers in preparation. Applications should be sent to:

**Request application forms from and send applications to:**

**The Training Centre in Communication**, TCC Office, Attn. J. Owango , PO Box 21553, GPO 00100-Nairobi, Kenya; email: [joy.owango@tcc-africa.org](mailto:joy.owango@tcc-africa.org), [info@tcc-africa.org](mailto:info@tcc-africa.org) to reach before **1 August 2011**. **Applications from the University of Nairobi** can be forwarded to: Ms. Joy Owango, TCC Manager, School of Biological and Physical Sciences, Chiromo Campus, Nairobi. Tel. +254 (020) 8086820 Cell: +254 (0)733- 792-316, +254 (0) 702 926288.

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### **Course Application Form**

**Completed application forms should be sent to:**

**The TCC Scientific Communication Workshop**, TCC Office, Attn. J. Owango , PO Box 21553, GPO 00100-Nairobi, Kenya; email: joy.owango@tcc-africa.org, info@tcc-africa.org to reach before **25 November 2011**. **Applications from the University of Nairobi** can be forwarded to: Ms. Joy Owango, TCC Manager, School of Biological and Physical Sciences, Chiromo Campus, Nairobi. Tel. +254 (020) 8086820 Cell: +254 (0)733- 792-316, +254 (0) 702 926288.

#### **Workshop Details:**

The workshop will run at the University of Nairobi, Chiromo Campus, from 5-9 December 2011, between 8.00 and 17.00 daily, with max. 40 participants.

#### **Applicant’s background details and education**

<b>Title:</b>	Mr. <input type="checkbox"/> Mrs <input type="checkbox"/> Miss <input type="checkbox"/> Ms <input type="checkbox"/> Dr. <input type="checkbox"/>	<b>Gender:</b>	Male <input type="checkbox"/> Female <input type="checkbox"/>
<b>Full Names:</b>		<b>Family Name:</b>	
<b>Date of Birth: (DD/MM/YY)</b>		<b>Nationality:</b>	
<b>Current Address:</b>			
<b>Telephone: (incl. codes)</b>		<b>Mobile: (Incl. codes)</b>	
<b>Email:</b>		<b>Fax:</b>	
<b>Highest Academic Qualification:</b>	PhD <input type="checkbox"/> MSc <input type="checkbox"/> BSc <input type="checkbox"/> Other <input type="checkbox"/> (specify) _____		

#### **Work/Institutional details**

<b>Institution: (What School)</b>		<b>Telephone:</b>	
<b>Address:</b>		<b>Fax:</b>	
<b>Position held:</b>		<b>Work station (incl. nearest town):</b>	

#### **Applicant’s experience**

Describe your past and current experience in writing or producing (i) funding proposals and (ii) scientific papers, (iii) scientific posters (iv) Giving talks (give dates where possible)

#### **Writing proposals**

**Writing scientific papers**

**Scientific posters**

**Giving talks**

**Applicant's expectations**

What are your expectations for the the course in (i) funding proposal writing and grant management (ii) scientific writing and publishing, (iii) designing scientific posters (iv) oral communication presentation and networking (v) Graphical methods fore data presentation

**Proposal Writing and Grant Management**

**Scientific Writing and Publishing**

**Designing posters for national and international conferenes**

**Oral Communication presentation and networking**

Please list any 3 lastest papers/proposals you have written (whether successful or not)

<b>Papers:</b>	1. 2. 3.	<b>Proposals:</b>	1. 2. 3.
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Why you would like to attend the workshop?
How do you intend to apply the skills you obtain through the training workshop to ultimately benefit your institution and work?

**Participation Approval** *(all applications MUST be approved by the employer/institutions of origin)*

<b>Approving Officer:</b>		<b>Position:</b>	
<b>Signature &amp; official stamp:</b>		<b>Approval date:</b>	

**Please (applicants and/or employer) provide below any other relevant information not captured above.**

I declare that I would like to participate at this training course and will attend all sessions if admitted to the course:

.....  
Date

.....  
Signature

